

ENVIRONMENTAL POLICY



1. Introduction

- 1.1. The Environmental Policy of Haddon Training Limited (“the Company”) is to ensure so far as it is reasonably practicable that its operations will be carried out with a commitment to protecting and enhancing the environment.
- 1.2. As a business we know that we generate wastepaper products. However, as we strive for excellence in every aspect of our business, we are committed to minimising the environmental impacts of the business operation.

2. Aims

- 2.1. To continuously improve our environmental performance particularly with regards to our recycling and re-use of paper.
- 2.2. Where possible we will use recycled or ecologically friendly paper.
- 2.3. We will use ‘waste’ paper for notepads unless confidentiality may be compromised.
- 2.4. Reduce our consumption of resources and improve the efficiency of those resources by printing double-sided where practicable.
- 2.5. Manage waste generated from business operations according the to the principles of reduction, re-use, and recycling.
- 2.6. Recycle all paper products, ink, or toner cartridges.
- 2.7. Comply as a minimum with all relevant environmental legislation as well as other environmental requirements.

3. Statement

- 3.1. This Environmental Policy Statement will be regularly reviewed and updated, as necessary. The Senior Management Team endorses these policy statements and is fully committed to their implementation.

This policy has been approved and authorised by:

Name: Keira Doble

Position: HR Lead

Date: 3 February 2021

Signature: 