

# IS YOUR FUTURE IN RACING?

**In an exciting new initiative, business administration opportunities are now available as part of a range of horseracing apprenticeships.**

This could be the start of an exhilarating career in racing – a fast-paced, varied and diverse sport that combines the thrill of the race with a broad social calendar.

## What will I learn?

**You will be an employed apprentice and undertake a programme of learning which includes:**

- Expanding your knowledge of the Racing Industry and it's structure
- Career Development
- Managing Relationships with Stakeholders and other key people in your organisation
- Understanding applicable laws and legislation
- Business Fundamentals
- Managing Change and Finance
- IT and Document Production
- Communication and Interpersonal Skills
- Planning, Organisation and Quality Project Management

## HOW IS THE APPRENTICESHIP DELIVERED?

You will be provided with guidance to build a portfolio of the skills and knowledge you have gained during the programme, which is normally about 18 months duration. Towards the end of the course your progress will be reviewed to check you are ready for assessment.

## HOW DOES THE ASSESSMENT WORK?

You will attend an End Point Assessment where you will have a professional discussion and take an online test to demonstrate you have achieved all the required skills, knowledge and behaviours needed to succeed in your role. You will be fully supported by your employer and your assigned Trainer Coach to prepare for this.

## WHAT WILL I ACHIEVE AT THE END OF THE APPRENTICESHIP?

You will achieve the Level 3 Business Administrator – a Nationally Recognised Qualification. You will also gain formal qualifications in maths and English if you haven't already achieved these.

## WILL IT COST ME ANYTHING?

No. You will be paid at least the minimum apprenticeship wage and all your training and assessment costs will be met.

## WHO IS MY TRAINING PROVIDER?

Haddon Training are offering this Apprenticeship programme in Racing. They will work with industry employers to provide you with an interesting, engaging and high-quality learning experience. All this is delivered in the racing environment.

## HOW DO I APPLY?

The Careersinracing website will provide full details of current opportunities and application processes. [www.careersinracing.com](http://www.careersinracing.com) OR you can visit [www.haddontraining.co.uk/racing-apprenticeships](http://www.haddontraining.co.uk/racing-apprenticeships) to find out more.