



Introduction

We are delighted to be working closely with The British Horse Society (BHS) to bridge skills gaps in the equine industry. As an apprentice with us, the prestigious BHS qualifications can be exclusively combined with the ongoing apprenticeship training and support you receive, providing an unrivalled learning experience.

This unique opportunity enables all equine apprentices with Haddon Training to have special discounted direct entry to BHS Stages assessments as you near the completion of your apprenticeship.

Direct Entry

Learners completing the Level 2 Equine Groom will receive direct entry to BHS Stage 2, and learners completing the Level 3 Senior Equine Groom will receive direct entry to BHS Stage 3. Your apprenticeship pathway determines what aspects of the BHS qualifications you gain direct entry to:

Pathway	Care	Ride	Lunge	Coach
Non-Riding	X		X	
Riding	X	X	X	X
Breeding	X		X	

You gain direct entry to the applicable aspects as you approach the completion of your apprenticeship. Please note you will only gain direct entry to the Stage 2 Coach element once your apprenticeship has been certificated. Stage 3 Coach will be available once Stage 2 Coach is successfully completed.

Discounts

Learners who gain direct entry to their BHS assessments within 6 months of completion will receive a 40% discount on their assessment fees, comprised of 20% discount from Haddon Training and 20% discount from the BHS.

How it works

- Learners wanting to receive the offered 40% discount should approach their Trainer Coach and tell them which assessment they wish to enter.
- The Trainer Coach will check to ensure that any learner that has already completed their apprenticeship did so within the last six months to qualify for the discounted rate.
- The Trainer Coach will also check to ensure that the learner is eligible for direct entry for the assessments they wish to enter as per the guidance above.
- Once satisfied, the Trainer Coach will fill in a direct entry form with the learner and submit this to the BHS.
- After 2 working days, the learner will then be able to contact the BHS to book and pay for the assessment. At the start of the call they will need to advise that they are a Haddon Training apprentice.

Terms and Conditions

Timelines

- The learner must have achieved the necessary timeline of their apprenticeship as outlined above to qualify for direct entry.
- The learner must not have completed more than five years prior to booking, and paying for, their BHS exam to qualify for direct entry.
- The learner must not have completed more than six months prior to booking, and paying for, their BHS exam to qualify for the discounted rate.

Discounts and funding

- The joint funding discount offer outlined in this agreement is not to be run in conjunction with any other discount or offer.
- The funding covers the first attempt at each unit only – any resit the learner must cover the full fees themselves.

Qualifying

- The learner must be a gold member of The British Horse Society upon booking, paying for, and completing their BHS examination.
<http://www.bhs.org.uk/gold>
- The completion of the Level 2 Equine Groom, or Level 3 Senior Equine Groom, qualifies the learner for the above

direct entry, and discounted examination fees, with additional evidence to confirm the learner's skills for lungeing, fitting tack and riding where required as outlined by the BHS. This evidence will be signed off by a Haddon Training Trainer Coach to confirm competence and readiness for the assessment – this confirmation of skill is held on the form.

- All Level 3 learners will also need evidence of BHS Ride Safe.

Transfers and Cancellations

- Learners are required to follow the BHS assessments terms and conditions with regards to transfers and cancellations. Any transfer fee is payable in full by the learner.
- If a learner cancels their assessment with more than four weeks' notice, a BHS administration fee will be deducted from the money the learner has paid for the examination and all fees paid to the BHS by Haddon Training will be returned to Haddon Training.
- If a learner cancels within four weeks of the assessment, no refund of fees is due by the BHS or Haddon Training. If this occurs, Haddon Training will also not pay for another entry to the same assessment. Cancellation policy <http://www.bhs.org.uk/bookingconditions>

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Skills Record

- It is the learner's responsibility to ensure their Skills Record is complete before their assessment. This can be signed by their Haddon Training Trainer Coach or their employer if they are a BHS Accredited Professional Coach. A copy of the Skills Record can be downloaded here: <http://www.bhs.org.uk/skillsrecord>. The Skills Record must be signed off by an Accredited Professional or Approved Centre Coach with the relevant qualification at least one level higher than what is being signed off.

Access Arrangements

- The learner is responsible for applying for any Access Arrangement requests they feel they may need to support their assessment. Guidance and policy are here: <https://http://www.bhs.org.uk/reasonableadjustments>

Further Assessment Information

Haddon Training's Level 2 Equine Groom and Level 3 Senior Equine Groom apprenticeships have a range of pathways as outlined in the Direct Entry requirements (riding, non-riding, breeding). This enables learners to complete these qualifications whilst focused on a specialism of their choosing. They will cover core topics such as horse handling, care,

and appearance, but additional knowledge such as the fundamental importance of adopting a correct riding position (for the riding pathway) will be included.

The choice of pathway is decided at enrolment onto the apprenticeship, supported by the employer and Haddon Training Trainer Coach.



To be awarded the full **British Horse Society Qualification (BHSQ)** the learner must complete the assessment/s listed.

The qualifications available at Stage 2 are:

- **BHSQ Level 2 Foundation Groom (Stage 2):** Awarded upon completion of Stage 2 Care + Stage 2 Lunge
- **BHSQ Level 2 Foundation Groom with Riding (Stage 2):** Awarded upon completion of Stage 2 Care + Stage 2 Lunge + Stage 2 Ride
- **BHSQ Level 2 Foundation Coaching Riders (Stage 2):** Awarded upon completion of Stage 2 Coaching
- **BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2):** Awarded upon completion of Stage 2 Care + Stage 2 Lunge + Stage 2 Ride + Stage 2 Coaching



The qualifications available at Stage 3 are:

- **BHSQ Level 3 Groom (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge
- **BHSQ Level 3 Groom with Riding – Dressage (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge + Stage 3 Ride Dressage
- **BHSQ Level 3 Groom with Riding – Jump (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge + Stage 3 Ride Jump
- **BHSQ Level 3 Groom with Riding – Complete (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge + Stage 3 Ride Dressage + Stage 3 Ride Jump
- **BHSQ Level 3 Coaching Riders (Stage 3):** Awarded upon completion of Stage 3 Coaching Riders
- **BHSQ Level 3 Coach – Dressage Ride (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge + Stage 3 Ride Dressage + Stage 3 Coaching
- **BHSQ Level 3 Coach – Jump Ride (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge + Stage 3 Ride Jump + Stage 3 Coaching
- **BHSQ Level 3 Coach in Complete Horsemanship (Stage 3):** Awarded upon completion of Stage 3 Care + Stage 3 Lunge + Stage 3 Ride Dressage + Stage 3 Ride Jump + Stage 3 Coaching



BHSQ Level 2 (Stage 2) qualification structure

C - Compulsory units	Foundation Groom	Foundation Groom with Riding	Foundation Coaching Riders	Foundation Coach in Complete Horsemanship
Unit 1: Stage 2 Care	C	C		C
Unit 2: Stage 2 Lunge	C	C		C
Unit 3: Stage 2 Ride		C		C
Unit 4: Stage 2 Coaching			C	C

BHSQ Level 3 (Stage 3) qualification structure

C - Compulsory units	Groom	Groom with Riding - Dressage	Groom with Riding - Jump	Groom with Riding - Complete	Coaching Riders	Coach - Dressage Ride	Coach - Jump Ride	Coach Complete
Unit 1: Stage 3 Care	C	C	C	C		C	C	C
Unit 2: Stage 3 Lunge	C	C	C	C		C	C	C
Unit 3: Stage 3 Ride Dressage		C		C		C		C
Unit 4: Stage 3 Ride Jump			C	C			C	C
Unit 5: Stage 3 Coaching					C	C	C	C

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